Lorenzo Vasquez
Union City, CA 94587
lvasquez@sfo.yearup.org

December 6, 2015

Juan Nunez
IT Trainee
Year Up
San Jose, CA 95113

Dear Sir or Madam:

I strongly recommend my colleague, Juan Nunez, for employment. I have had the pleasure of working alongside him during our learning and development phase at Year Up, where we develop the skills necessary to earn a career in the tech industry.

I have had the opportunity to observe Juan's interpersonal style while developing his professional and technical skills. He is consistently pleasant, and take on all assignments with enthusiasm and dedication. His positive attitude, sense of humor, and a natural team-player inclination always makes a noticeable presence in the workplace. I always look forward to working with Juan whenever we have group projects.

Juan demonstrates grit, integrity, and attention to detail. His top-notch work ethic shows in the quality of the assignments that he submits. Whether the assignment is building a Web page from scratch using HTML, CSS, and JavaScript, or creating spreadsheets and presentations using Microsoft Office suite and Google Drive, or developing professional skillsets such as presenting in front of an audience, Juan always delivers his "A-game" in every situation.

Juan would make a great addition to any organization. I would consider the company bringing him as an intern or a new hire to be fortunate. While I will surely miss working with Juan at Year Up, he has earned the opportunity to further his career at your organization.

Sincerely,

Lorenzo Vasquez
IT Trainee